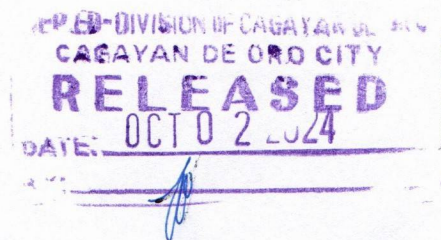




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

October 2, 2024

DIVISION MEMORANDUM
No. 757 s. 2024

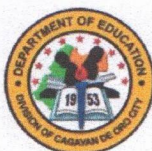
**ADDENDUM AND CORRIGENDUM ON THE UPCOMING CAPACITY BUILDING OF
SCHOOL RESEARCH COORDINATORS**

TO: Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, School Governance and Operations Division
All Education Program Supervisors
All Public Schools District Supervisors
Concerned SGOD Personnel
All Elementary and Secondary School Heads
School Research Coordinators
This Division

1. The field is hereby informed of the following updates on the capacity building of school research coordinators, please be guided:

Batch	Date	Venue
Elementary Schools	October 9 – 10, 2024	Chali Beach Resort
Secondary Schools	October 11 – 12, 2024	Chali Beach Resort

2. Necessary service credits and compensatory time-off will be credited accordingly to all secondary teachers and division personnel participants during the weekend schedule.
3. All participants are required to bring their own laptop, extension wire and pocket Wi-Fi during the workshop session.
4. Additionally, all participants are directed to accomplish the following via assigned links:



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Mobile No: +63 975 6403 226 (Globe) | +63 951 1710 902 (Smart)
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Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

5. Enclosed is the list of participants, TWG and training matrix for this training – workshop.
6. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all concerned regardless of age, gender, and sexual orientation, disability, religion, and ethnicity.
7. This Office directs the immediate and wide dissemination of this Memorandum.

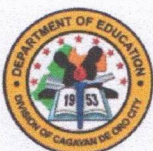
ROY ANGELO E. GAZO

Schools Division Superintendent

To be indicated in the Perpetual Index
Under the following subjects:

CURRICULUM RESEARCH

BASE_N/DM- addendum and corrigendum on the upcoming capacity building of school research coordinators
October 2, 2024



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DIVISION OF CAGAYAN DE ORO CITY

Enclosure No. 1 List of Participants and TWG for Batch 1 (Elementary Schools)

NAME OF SCHOOL	pax	TWG	pax	Guests	pax
Agusan Elementary School	1	EPS, LRMDs	1	External Speakers	4
Baikingon Elementary School	1	EPS II, HRD	1		
Balongkot Integrated School	1	EPS II, M & E	1		
Baluarte Elementary School	1	Internal Speakers: 1. Dr. Hashima Salic 2. Dr. Nina D. Leyson			2
Balubal Elementary School	1				
Balulang Elementary School	1				
Batinay Elementary School	1				
Bayabas Elementary School	1	Facilitators: 1. Dr. Eden Acaylar 2. Dr. Ellen Mae Olasiman 3. Dr. Rosalinda Tantiado			3
Bayanga Elementary School	1				
Besigan Elementary School	1				
Bonbon Elementary School	1				
Bongbongon Elementary School	1				
Bugo Central School	1				
Bulao Elementary School	1				
Bulua Central School	1				
Cadayonan Integrated School	1				
Camaman-an Elementary School	1				
Camaman-an Elementary School - Macapaya Ext.	1				
Camansi Integrated School	1				
Camp Evangelista Elementary School	1				
Canitoan Elementary School	1				
City Central School	1				
City Engineers Elementary School	1				
Consolacion Elementary School	1				
Corrales Elementary School	1				
Cugman Elementary School	1				
Dansolihon Elementary School	1				
Dunggoan Integrated School	1				
East City Central School	1				
Filipino-Chinese Friendship Elementary School	1				
Fr. William F. Masterson, SJ., Elementary School	1				
FS Catanico Elementary School	1				
G. L. Reyes-Anhawon Elementary School	1				

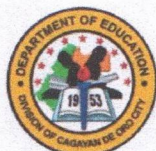


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Department of Education
REGION X
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Gusa Elementary School	1				
Iba Integrated School	1				
Indahag Elementary School	1				
Indahag Elementary School - Habitat Ext.	1				
Iponan Elementary School	1				
Kamakawan Elementary School	1				
Kiam-is Elementary School	1				
Linangohan Elementary School	1				
Lumbia Central School	1				
Macabalan Elementary School	1				
Macanhan Elementary School	1				
Macasandig Elementary School	1				
Magayad Integrated School	1				
Malasag Elementary School	1				
Mambuaya Elementary School	1				
Man-ai Elementary School	1				
Mangalay Elementary School	1				
Midkiwan Integrated School	1				
North City Central School	1				
Pagalungan Elementary School	1				
Pagatpat Elementary School	1				
Palalan Integrated School	1				
Pamalihi Elementary School	1				
Pedro "Oloy" N. Roa, Sr. Elementary School	1				
Pigsag-an Elementary School	1				
Puerto Elementary School	1				
Sacred Heart Village Elementary School	1				
Sacred Heart Village ES - Philippine Island Kids Inc.	1				
San Simon Elementary School	1				
South City Central School	1				
St. John Elementary School	1				
Suntingon Elementary School	1				
Suntingon Elementary School - Annex	1				
Tablon Elementary School	1				
Taglimao Elementary School	1				
Tagpangi Elementary School	1				
Taguanao Elementary School	1				
Tignapoloan Elementary School	1				



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Tuburan Elementary School	1				
Tumpagon Elementary School	1				
Upper Carmen Elementary School	1				
Upper Tignapoloan Elementary School	1				
West City Central School	1				
Cugman National High School Extension	1				
TOTAL	77		3		9
OVER - ALL TOTAL					89



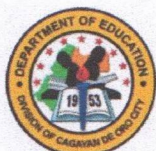
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Enclosure No. 2 List of Participants and TWG for Batch 2 (Secondary Schools)

NAME OF SCHOOL	pax	TWG	pax	Guests	pax
Agusan National High School	1	EPS, LRMDs	1	External Speakers	4
Angeles Sisters National High School	1	EPS II, HRD	1		
Baikingon National High School	1	EPS II, M & E	1		
Balongkot Integrated School	1	Internal Speakers: 3. Dr. Hashima Salic 4. Dr. Nina D. Leyson			2
Balubal National High School	1				
Balulang National High School	1				
Bayabas National High School	1				
Bayanga National High School	1	Facilitators: 1. Dr. Eden Acaylar 2. Dr. Ellen Mae Olasiman Dr. Rosalinda Tantiado			3
Besigan National High School	1				
Bonbon National High School	1				
Bugo National High School	1				
Bulua National High School	1				
Bulua National High School - Camp Evangelista Ext. (Patag)	1				
Cadayonan Integrated School	1				
Camaman-an National High School	1				
Camaman-an National High School - Macapaya Ext.	1				
Camansi Integrated School	1				
Canitoan National High School	1				
Carmen National High School	1				
Cugman National High School	1				
Dansolihon National High School	1				
Dunggoan Integrated School	1				
East Gusa National High School	1				
Gusa NHS - FS Catanico Annex	1				
Gusa Regional Science High School-X	1				
Iba Integrated School	1				
Indahag National High School	1				
Iponan National High School	1				
Kauswagan National High School	1				
Lapasan National High School	1				
Lumbia National High School	1				
Macabalan National High School	1				
Macasandig National High School	1				

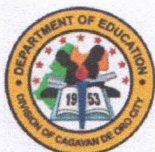


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Department of Education
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Magayad Integrated School	1			
Mambuaya National High School	1			
Man-ai National High School	1			
Midkiwan Integrated School	1			
Pagalungan National High School	1			
Pagatpat National High School	1			
Palalan Integrated School	1			
Pedro "Oloy" N. Roa, Sr. High School	1			
Pigsag-an National High School	1			
Puerto National High School	1			
Puntod National High School	1			
San Simon National High School	1			
Tablon National High School	1			
Taglimao National High School	1			
Tagpangi National High School	1			
Tignapoloan National High School	1			
Tuburan National High School	1			
Tumpagon National High School	1			
Cagayan de Oro National High School - SHS	1			
TOTAL	52		3	9
OVER - ALL TOTAL				64



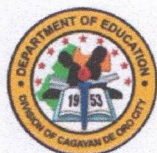
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Enclosure No. 3 Training Matrix

Training Topic	Training Objectives	Speaker	Timeline
Day 1			
Registration			7:30 – 8:00 AM
Opening Program			8:00 – 10:00 AM
Introduction to Action Research	Understand the fundamentals, purpose, and importance of action research in education.	Dr. Hasima Salic	10:00 – 11:00 AM
Formulating Research Questions	Learn how to identify researchable problems and formulate clear, focused research questions.	Dr. Fernando C. Capilitan	11:00 – 12:00 NN
Designing an Action Research Plan	Develop a structured plan for conducting action research, including objectives, methods, and data collection.	Dr. Joel Potane	1:00 – 2:30 PM
Workshop	Crafting an action research proposal (Title, Context & Rationale, and Research Questions).	Facilitators	2:30 – 3:30 PM
Collecting and Analyzing Data	Acquire skills in data collection methods (e.g., surveys, interviews) and basic data analysis techniques.	Ms. Beverly Anne Nicolasora	3:30 – 5:00 PM
Day 2			
Ethical Considerations in Action Research	Understand ethical guidelines and considerations in conducting action research, particularly in educational settings.	Mr. Albin Jay C. Tabamo	8:00 – 9:00 AM
Implementing Action Plans in the Classroom	Apply the action research plan in the classroom setting, adjusting strategies based on ongoing observations.	Dr. Nina Leyson	9:00 – 10:00 AM
Workshop	Crafting an action research proposal (Methods).	Facilitators	10:00 – 11:00 AM

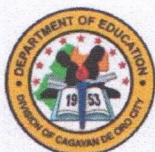


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Publishing Action Research Results	Learn how to write and present action research findings for publication or sharing with stakeholders.	Dr. Angelo Walag	11:00 – 12:00 NN
Workshop	Crafting an action research proposal (Methods).	Facilitators	1:00 – 2:00 PM
Policies and Guidelines in LRMDs Related to Research	Disseminate existing and new guidelines and policies in LRMDs related to research activities.	Dr. Rochelle A. Luzano	2:00 – 3:00 PM
Updates in Research Management	Disseminate new guidelines and policies in the conduct of research activities across all levels.	Beverly Anne E. Nicolasora	3:00 – 4:00 PM
Proposal Presentation	Produce a proposal paper as an output for this workshop-training.	Speakers and TWG	4:00 – 4:30 PM
Closing Program			4:30 – 5:00 PM



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